



25 March 2021

Vacancy Announcement – Science Counselor

The Embassy of Switzerland in Singapore, together with the State Secretariat for Education, Research and Innovation, is currently looking for a full-time **Science Counselor**.

Your employer

The Embassy of Switzerland represents the Swiss Government in Singapore. The embassy's objective is to foster the bilateral relations between the two countries, with a focus on political, financial, economic and defense ties, as well as the promotion of exchanges in education, research, innovation, trade and tourism. As part of the Federal Department of Economic Affairs, Education and Research, the State Secretariat for Education, Research and Innovation (SERI) is the federal agency specializing in national and international matters pertaining to Switzerland's vocational and higher education, research, innovation policy as well as space affairs. SERI's global network connecting the dots in education, research, and innovation is called *swissnex*. Its mission is to support the outreach and active engagement of partners in the international exchange of knowledge, ideas and talent.

Your responsibilities

As Science Counselor at the Embassy of Switzerland in Singapore, you are embedded in the diplomatic section of the embassy and at the same time form part of the global *swissnex* network. Your mission consists of promoting and strengthening bilateral cooperation between Singapore and Switzerland in the domains of education, research and innovation. This implies bringing together stakeholders, looking after visiting delegations, reporting about developments and trends, and building upon the network of relations with local ministries, agencies, scientific institutions and start-ups. Further information can be found here:

www.sbf.admin.ch
www.swissnex.org
www.eda.admin.ch/singapore

Your profile

You have a university degree and a very good command of the English language as well as of at least one national language of Switzerland. You are familiar with the education, research and innovation framework in Switzerland and its international dimension. You have international experience, an interest in new technologies and, ideally, prior knowledge of the education, research and innovation landscape in Singapore.

Thanks to your open, communicative nature, your goal-driven approach to the performance of tasks and your team spirit, you are able to enhance the value of Switzerland's presence in Singapore. Preferably, you are a Swiss national or you have lived and worked in Switzerland beforehand.

Your application

You would be working under a local staff contract reflecting local market conditions. Starting date is **end of June or beginning of July** (to be confirmed). For more details about the position, please contact: Mr. Nikolas Stürchler, Deputy Head of Mission, email nikolas.stuerchler@eda.admin.ch, phone DID +41 58 46 58821 or +65 6594 6587.

If you would like a challenging position in a dynamic, multicultural environment, **please send your application, including letter of motivation, CV, copies of diplomas, last salary as well as salary expectations and references** by email to Ms Roslinda Mohamed Taib by email (roslinda.mohamed-taib@eda.admin.ch) until **12 April 2021**.

Please be advised that the embassy will only revert to applicants that have been selected for a first of two rounds of interviews.